

# At Last! Files That Don't Cost The Earth

With all the concerns about the environment and the effects of climate change, more and more organisations are looking for greener ways to conduct their business.

## it's not easy being green

As part of our ongoing commitment to Green Records Management policies we are now able to provide ZERO files; environmentally friendly versions of our existing files and folders.

Ideal for any organisation looking to make positive steps towards reducing or eliminating their carbon footprint.

These acid-free folders produce only a minimal amount of carbon per folder as they are manufactured using 100% recycled paper and generate an insignificant amount of waste.

Many of the files and folders in our catalogue are available as a recycled alternative; samples are available on request or, if you have any questions regarding the ZERO products, please contact us on the numbers provided below and we will be happy to assist.



*Think GREEN*

## Records Management Solutions

Cave Tab are Records Management specialists covering all aspects with a wide portfolio of products and services from conventional hard copy filing systems to the latest EDMS software. Our wide ranging experience in all areas of Records Management make us ideally suited to advise on and implement corporate-wide change.

From the initial application design through to structured implementation and ongoing comprehensive support, Cave Tab are committed to supplying systems that improve your success.

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RECORDS MANAGEMENT SOLUTIONS